



Lodge Farm Primary School

Mobbsbury Way, Chells. Stevenage. Hertfordshire. SG2 0HR

Tel: 01438 236600

Headteacher : Helen Turner

“Learning in mind, community at heart”

Policy Statement for Admissions to Lodge Farm Primary School

Introduction

As a County primary school, Lodge Farm admits pupils in accordance with the admissions procedure for all Hertfordshire primary schools.

Lodge Farm Primary School is a two-form entry school which admits up to 60 children into each year group – including Nursery. We have a single intake every September.

Parents will normally be sent a leaflet for a primary school place in the autumn preceding your child’s admission. This will advise parents on how to apply for a primary place online. The lists used by the County are those of the local health authority and there can occasionally be errors or omissions, often due to people moving house. If you do not receive a pack please let us know or visit the website www.hertsdirect.org/admissions.

Parents who are considering sending their child to Lodge Farm Primary School are warmly invited to visit us by appointment.

Please note, attending the nursery does not guarantee a place in the main school and parents will need to apply directly to County for a primary school place. Parents are encouraged to make their applications online.

Determined Hertfordshire County Council’s oversubscription criteria:-

In the event of the school being oversubscribed places will be offered in the following priority order:

1. **Children Looked After** and children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).
2. **Medical or Social:** Children for whom it can be demonstrated that they have a particular medical or social need to go to the school. A panel of officers will determine whether the evidence provided is sufficiently compelling to meet the requirements for this rule. The evidence must relate specifically to the school applied for under Rule 2 and must clearly demonstrate why it is the only school that can meet the child’s needs.
3. **Linked School:** In case of junior schools, children who attended the linked infant school at the time of their application. This rule only applies to pupils who are currently attending Infant school which has a linked junior school. **NOT LODGE FARM.**
4. **Sibling:** Children who have a sibling on the roll of the school or linked school at the time of application. This applies to reception through to Year 5 at Lodge Farm.
5. **Nearest School:** children for whom it is their nearest community or voluntary-controlled school or an own admitting school or academy using Hertfordshire County Council’s admission rules
6. **Distance:** Children who live nearest to the school. If your child does not qualify under Rule 5, they will be under Rule 6.

These rules are applied in the order they are printed above. If more children qualify under a particular rule than there are places available, a tiebreak will be used by applying the next rule to those children. Where there is need for a

tiebreaker where two different addresses measure the same distance from a school, in the case of a block of flats for example the lowest door number will be deemed nearest as logically this will be on the ground floor and therefore closer. If there are two identical addresses of separate applicants, the tie break will be random.

Full details of the County Admissions Policy and how it is applied will be available online at www.hertsdirect.org/admissions.

All applications for, and offers of, in-year school places, must be made to and from the local authority where the child lives. The In-Year Admissions pack, which includes an application form and a directory of schools in a family's locality is available from school, from the Customer Service Centre on 0300 123 4043, and via the website www.hertsdirect.org.

If offered a place at Lodge Farm Primary School and the child's date of birth lies between 1st April and 31st August, parents have the option to accept the place but delay the start until the spring or the summer term. Alternatively, parents can choose to defer entry to reception for a whole year. This will mean that the child will be in a different cohort throughout the school years. This cannot be changed. Attending part time is currently not an option at Lodge Farm Primary School unless we are advised to do so from a medical or social aspect. If this is the case, then it would have already been brought to the school's attention by the appropriate professionals working with the child under Rule 2.
