



Lodge Farm Primary School
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“Learning in mind, community at heart”

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Headteacher: Helen Turner
Co-Headteacher: Sue Padfield

Dear Parents/Carers,

Computing, including the Internet, e-mail and mobile technologies has become an important part of our learning in school. We expect all children and their parents/carers to be safe and responsible when using any ICT.

Please find attached a copy of the 'Pupil Acceptable Use Agreement and Online Safety Rules' for EYFS and KS1 and KS2. These will be discussed in a Computing and Online Safety lesson with your child/ren next week. Please feel free to discuss the Acceptable Use Agreement with your child prior to the lesson but do not sign and send them into school.

If you have any concerns, or would like further explanation, please contact Mrs Penfold or Miss Turner.

Parent/Carer Social Media Acceptable Use Agreement

The school's methods of communication include the prospectus, website, newsletters, letters and verbal communication. The statements below aim to make you aware of your responsibilities regarding your use of social networking, to ensure the online safety of all our pupils, parents/carers and staff at Lodge Farm Primary School.

- Parents/carers will not post pictures of pupils other than their own child on social networking sites.
- Parents/carers will go through the official channels to make complaints, rather than posting them on social networking sites.
- Parents/carers will not post malicious or fictitious comments on social networking sites about any member of the school community.
- If parents/carers have a concern pertaining to the school, they will contact the school office to speak to a member of staff.
- Parents/carers will inform the school if they think there is an online safety issue related to a member of the school community.

Lodge Farm wishes to remind parents/carers that Facebook and other social media sites are only intended for users aged over 13. The school understands that it is very easy for young people (or indeed adults) to enter an incorrect date of birth or false information to open an account.

We ask you to be diligent in monitoring your child's use of social media. As a school, if we discover that your child has a social media account, we will contact you and give you and your child the opportunity to close the account. If the account is not closed, we will contact the company directly to inform them of your child's actual age.

By sending your child/ren to Lodge Farm Primary School, you agree to support and follow our online safety policy as outlined in the Pupil Acceptable Use Agreements relevant for your child/ren's key stage. You also agree that you have read and fully understand your responsibilities regarding your use of social networking in relation to Lodge Farm Primary School.

Please take care to ensure that appropriate systems are in place at home to protect and support your child/ren.

Thank you in advance for your support.

Miss Turner
Head teacher

Mrs Penfold
Online Safety Coordinator