



KS2 Pupil Acceptable Use Agreement and Online Safety Rules

I will support Lodge Farm's approach to online safety by following these rules below. I know that they will keep me safe and help me to be fair to others.

- I will only use computing in school for my schoolwork and homework.
- I will keep my usernames and passwords secret and not share them with anyone else.
- I will only open, edit and delete my own files and not look at, or change other people's files without their permission.
- I will not bring files into school without permission or deliberately upload or add images, videos, sounds or text that could upset anyone in the school community.
- I will not deliberately look for, save or send anything that could be unpleasant or nasty. If I accidentally find anything like this, I will tell my teacher immediately.
- I will only use my class or individual school e-mail address when e-mailing.
- I will only e-mail people I know, or who a responsible adult has approved.
- The messages I send, or information I upload, will always be responsible, polite and sensible.
- If I receive a message I do not like, I will not respond to it. I will show a trusted adult.
- I will not open an attachment or download a file; unless I know and trust the person who has sent it or it has been approved by a responsible adult.
- I will not give out my full name, home address, phone number, send a photograph or video, or give any other information that could be used to identify me, my family or friends, unless a trusted adult has given permission.
- I will never arrange to meet someone I have only ever met online, unless my parent/carer has given me permission and I take a responsible adult with me.
- I am aware that some websites and social networks have age restrictions (usually 13+) and I should respect this by not registering with them.
- If I have been given permission to bring my mobile phone to school, I will only use it at the end of the school day once I have left the school site.
- I will not bring a Smart Watch to school because I am not allowed to wear one during the day.
- I know that my use of technology, in school, can be checked and that my parents/carers contacted if a member of school staff is concerned about my online behaviour or safety.
- I know that the school may investigate incidents that happen outside of school which could have an effect on the school.
- I will participate responsibly in online safety lessons and activities, so I can continue to learn how to keep myself safe online and what I can do, or who I can tell, if something happens which does not make me feel safe.

I have read and talked about these rules with my parents/carers and I understand how I can be responsible for my own online safety and be fair to others.

Child's Name: _____ **Class:** _____

Date: _____ **Parent/Carer signature:** _____



Lodge Farm Primary School